

Provisions regarding the monitoring logo KVH®

adopted at the general meeting dated 07.06.2011

§ 1

Monitoring logo

- (1) The basic design of the KVH® monitoring logo (hereinafter also referred to as "monitoring logo") established by the structural timber Monitoring Association Überwachungsgemeinschaft Konstruktionsvollholz (hereinafter also referred to as "Monitoring Association") can be seen below.



The logo may be presented in colour or in black and white. It can also be used in both positive and negative contexts.

- (2) The objective of the monitoring logo is to make the quality controlled production of structural timber visible and recognisable.
- (3) The word mark registered by the Monitoring Association for structural timber (Überwachungsgemeinschaft Konstruktionsvollholz) consists of the brand name "KVH®".

§ 2

Purpose of the monitoring logo

- (1) By issuing the monitoring logo, the Monitoring Association makes those members identifiable who are entitled to produce KVH® structural timber under the terms and conditions stipulated herein.
- (2) The users of this monitoring logo ensure compliance with the high level of quality according to the terms and conditions determined herein.

§ 3

Awarding the monitoring logo

- (1) The Monitoring Association grants the rights to use the monitoring logo¹ under the following conditions:
 - a) Successful completion of the licensing exam (§ 9)
 - b) Continuous company internal quality control (§ 10)
 - c) Regular external quality control (§ 11)
- (2) The Monitoring Association keeps a list of the members that have been awarded the monitoring logo.

§ 4

Loss of the monitoring logo

- (1) The right to use the monitoring logo is lost upon termination of the membership of the Monitoring Association. The membership termination is regulated in §3 paragraph of the regulations of the Monitoring Association.
- (2) In the event that the Board of Management of the Monitoring Association expels a member from the Monitoring Association and s/he in turn appeals to the arbitral court then s/he shall not be entitled to use the monitoring logo until a decision has been ruled by the arbitral court.
- (3) An application to be rewarded the monitoring logo may only be submitted after a two-year period after the legal withdrawal has taken place.

§ 5

Rights and obligations of the monitoring logo user

- (1) Manufacturers of structural timber who use the KVH[®] monitoring logo must be members of the Monitoring Association.
- (2) The users of the monitoring logo are obligated to support all endeavours of the association to safeguard the quality of KVH[®] structural timber, to tolerate the surveying and quality control of KVH[®] through external controls that are carried out by experts who are appointed by the association and to cover the costs for these measures according to the regulations determined on this matter.
- (3) Users of the monitoring logo are obligated to immediately report any cases of misuse of the logo to the Monitoring Association. Supporting documents must be submitted upon report.

¹ Also in the following, with carrying of the monitoring logo, the application of the KVH[®] word mark or of the KVH[®] word picture mark is also always meant.

- (4) Users of the monitoring logo are obligated to monitor and ensure that the requirements, both in terms of functionality and personnel, are properly met through carrying out constant internal quality controls; to document, evaluate and store the company-own results for at least three years; to present the documentations to the appointed quality control inspector when external quality controls are being carried out.
- (5) The users of the monitoring logo are obligated to pay the contributions and the share of expenses determined by the general meeting board on time and in accordance with the contribution regulations determined in the general meeting of the members. The contribution shall be paid as of the time the membership is applied for.
- (6) The users of the monitoring logo are obligated to return all documents regarding the quality assurance and the monitoring logo to the Monitoring Association within one month of termination of the membership. In this process, the monitoring logo shall be removed from the product and any business documents or papers stamped with the monitoring logo shall be destroyed.
- (7) The monitoring logo can be used by members
 - for communication related to the goods,
 - for advertising.

§ 6

Rights to the monitoring logo

- (1) The monitoring logo is the property of the Monitoring Association. As the owner of the monitoring logo, the Monitoring Association holds the rights resulting from the registration of the monitoring logo with the German Patent and Trade Mark Office as well as entitlements from the unauthorised use or any other damages.

§ 7

Protection of the monitoring logo

- (1) In the event that a member uses the monitoring logo without authorisation, passes it on to a third party to use or should the member allow him / her to use it in any other way or form, then in each case of violation under the giving of an objection fine of up to 2 500 EUR is issued. Any legal consequences as a result of it are thereby untouched.
- (2) The Board of Management of the Monitoring Association may enact regulations regarding the use of the monitoring logo. These regulations must be authorised through the general meeting of members.

§ 8

Determining the quality for KVH®

- (1) The quality requirements determined by the latest version of the agreement on KVH® must be complied with in the production process of KVH®.

§ 9

Licensing exam

- (1) The applicant is subject to a licensing exam.
- (2) In accordance with the declaration in appendix II, the examination is carried out by the monitoring committee or an authorised representative appointed by the committee.
- (3) In this process, the technical and organisational requirements that are necessary for the correct production of KVH® are examined.
- (4) If these requirements are met and the first external inspection is carried out successfully, the applicant is awarded the monitoring logo.

§10

Internal quality control

- (1) It is the user of the monitoring logo's responsibility to ensure that the quality requirements are consistent and continuously met.
- (2) It is his/her responsibility to ensure that the quality requirements determined in the latest version of the agreement on KVH® regarding the production of KVH® are met.
- (3) In this process, inspections shall be carried out in accordance with appendix I. The inspection results shall be documented. The inspection results shall be kept for three years and processed in a way that makes it possible for the monitoring committee or an appointed representative of the committee can review and check them at any given time.

§ 11

External quality control

- (1) In line with the external quality control, the compliance with the quality requirements determined in the latest version of the agreement on KVH® is inspected by a impartial inspector / inspection organisation.
- (2) The external quality control organisation must review the internal quality control results and the production of KVH® at least twice a year unannounced at the factory. The inspectors may carry out their inspections unannounced at any given time during business hours.

- (3) The external quality control is carried out according to the criteria determined in appendix I.

§ 12

Measures taken upon insufficient results of the quality control

- (1) In the event of complaints and insufficient inspection results, the monitoring committee hears the user of the monitoring logo.
- (2) After the hearing has been carried out the monitoring committee may
- undertake training of the monitoring logo user's employees or
 - arranging impartial inspectors / inspection organisations to carry out the inspections again or
 - recommend the expulsion from the Monitoring Association and the removal of the monitoring logo to the Board of Management of the Monitoring Association.
- (3) Any decisions made by the monitoring committee are communicated to the user of the monitoring logo in writing. The user of the monitoring logo may file a complaint to the general meeting within four weeks of receipt of the written communication. The decision made regarding the complaint shall be sent in writing. According to appendix I of the registered Monitoring Association Konstruktionsvollholz, in the event that the complaint is rejected, the claimant may appeal to the arbitral court within four weeks of receipt of the decision.

§ 13

Costs of the quality control

- (1) The user of the monitoring logo covers the costs of the internal and external quality control, including the costs for the measures instructed by the monitoring committee according to §12 of this regulation.

Wuppertal, 07.06.2011



F. Merkle, Chairman



Dr. T. Wiegand, Managing Director

Appendix I

Verification and proof in line with the internal and external quality control

In line with the internal and external quality control, **compliance with the quality requirements determined in the latest version of the agreement on KVH®** is to be proven. In particular with:

1) Wood moisture

- control of ongoing drying processes
- review of the drying protocols
- Final inspection of the products, measurement of the moisture contents through manual measuring devices or automatic measuring and registering devices for panel timber.

2) Inspection of the dimensional accuracy through random sampling

3) Strength durability grading according to DIN 4074

4) Quality responsibility of the personnel

5) Labelling the products with the monitoring logo

Regarding items 1 to 3, the quality compliance inspection and documentation method must be stated.

Declaration
on the inspection of technical and organisational requirements for the correct
production of KVH®
(licensing examination)

Company address

.....

 Tel.: Fax :

Company information

The company produces KVH®:

<u>no finger joint</u>	<u>finger joint</u>
Spruce/Fir θ	Spruce/Fir θ
Pine θ	Pine θ
Larch θ	Larch θ

The company has a total ofemployees.

Inspection criteria

Cutting machine	θ	Technology.....
Technical drying facility	θ	Brand :..... Method.....
Plough system	θ	Brand
Grading facility according to the requirement criteria	θ
Wood moisture measuring device *)	θ	Manual measuring device..... Stationary measuring device.....
qualified staff for the strength durability grading according to DIN 4074 and sorting according to appearance	θ
packaging possibilities (protection of the product against staining, humidity and damaging)	θ
appropriate storage (roofed and protected)	θ

We agree to the **commencement date** of the external quality control **on**.....

*) Devices that are **recognised** and tested by the MPA Stuttgart in line with the glueing authorisation:

Stationary devices:

Company Bollmann, Tromatic Umek 2330
 Company Gann, Hydromat DMT 6

Manual measuring devices:

Company Bollmann, HDI (other name unknown)
 Company Gann, Hydrometica LB 2
 Company Mundinger, Aqua (...) BHM 1

 Stamp

 Signature